

Delivering teaching materials: a quick copyright guide

the formats and sites that you can use to deliver learning materials to students

what you can use and where.. please remember: everything must be referenced, including images

	Hardcopy photocopies, handouts	Course Readings Makes reading lists available to your Moodle shell	Moodle	Lecture recording eg show in a recording enabled venue, upload for students' individual viewing, Kaltura etc - the Statutory Licence applies to some content
A printed book 1 chapter or 10% per course per semester may be copied; more if out-of-print or otherwise unavailable. s113P notice required.	✓	✓	Only through Course Readings	n/a
An eBook Link from Course Readings to Uni Library collection. If distributing hardcopy the limit is 1 chapter or 10% per course per semester [unless other licence agreements]	✓	✓	✗ Link through Course Readings to book in the Library's catalogue	n/a
A printed article from a hardcopy journal / newspaper 1 article per issue - or more if address same topic	✓	✓	✗ Link through Course Readings to book in the Library's catalogue	n/a
An electronic article from Library's databases Link from Course Readings to article in Uni Library database. Library can provide permalink. Do not copy and upload articles directly to Moodle.	it depends on licence; check terms with Library	Create a link through Course Readings Moodle to article	Create a link from Moodle to article	n/a
An online document Best practice is to provide a link to the document or web page	it depends - check the website's terms of use	it depends on the website's terms - you may usually make a link from Moodle	it depends on the website's terms - you may usually make a link from Moodle	n/a
An open access item online when the site permits use 'for education', 'within your organisation' etc, or is licensed with eg Creative Commons; any use must reference the specific licence and source URL	✓	✓	✓	✓
An image from a printed hardcopy book Used for educational purposes, must display s.113p notice	✓	✓	upload with reference and copyright notice	✓
An image online Unless otherwise stated, images on the web are protected by copyright "All rights reserved". You can use for educational purposes under s113 (requires notice displayed) or when site permits use for education, or displays other licenced such as Creative Commons.	✓	✓	✓	✓
Screenrights recordings Recordings of broadcasts from radio, TV, podcasts, can be copied and made available under statutory licence. EduTV; TV news ; and ClickView in the Library's databases make use of this for you.	✓ make copies for students - entire programs or a collection of clips; etc	✓ link from your Course Readings list	✓ link from Moodle to EduTV or ClickView, or to Kaltura for your uploaded clips etc	✓ play and record during a lecture; upload for individual viewing; etc
YouTube and other online video sources Non-broadcast, online video content is not covered by statutory licence, and YouTube prohibits videos being downloaded or copied/recorded. Link or use the embed code ensuring only linking to content not infringing copyright.	n/a	✓ link from your Moodle shell	✓ link from your Moodle shell	link to the video in a lecture theatre or other recording enabled venue; pause the recording when video is playing
Commercially produced DVDs and videos eg purchased from the ABC shop, rented from a video shop, borrowed from a public library; the statutory licence does not apply	n/a	✗	✗	play during a lecture but 'pause' the recording of lecture while video is playing
NetFlix/Stan type streamed content individual subscriptions won't allow for use	n/a	✗	✗	✗
your own unit guide, lecture notes, and other content produced by FedUni	✓	✓	✓	✓

